

Regulations regarding issuance the Certificates of Origin for factories registered with in the membership of Chamber

1. Certificates of origin and ratification department issues a certificate of origin for goods exported outside the state in order to facilitate passing of local goods, in addition to the procedures of issuance of an additional copies of the certificates of origin. As well as the preferential certificate of (Form A) type.
2. Certificate of Origin is a certificate issued by the Chamber of Commerce in the country of origin indicating the place of manufacture and production of the goods to be exported. Deemed a necessary document to identify the nationality of the goods in order to estimate the fees imposed by or preferential treatment given to it. It also assists in arbitration to prevent entrance of goods sanctioned economically or prohibited internationally.
3. Certificate of origin issued for the companies having Chamber membership of the registered licenses in the emirate of Ras Al Khaimah with Economic Development Department, Ras Al Khaimah Investment Authority, RAK Free Trade Zone and Ras Al Khaimah Maritime City.
4. Invoice of the factories should be printed on the factory's letterhead, signed and stamped and it should contain contacts numbers in the emirate of Ras Al Khaimah, and it shall contain the following details :-
 - Trade name for the local exporter, to be identical to the name of membership certificate.
 - Name of the importer
 - Name of consignee country together with the address of consignee, usage of abbreviations are not allowed.
 - Details and type of goods [Full description to the type of goods as per the goods types in specified box].
 - Goods specifications [Number of sent packages and the type and details of goods], and identify the unit of measurement, total number and price of the goods, the details of the goods should be dealt with as per its type and unit of measurement , unit of measurement for liquids to be (Mm) and for fabrics (M).
 - Number and date of invoice
 - Country of origin.
 - HS- Code, where tariff code should be used when mentioning the type of goods with using tariff code classified by the UAE Customs.
 - Weight of goods.
 - Invoice value.
 - Type of currency.
 - Shipping method (land - sea - air)
 - Total quantity (in figures and in words)

- Company / institution stamp with signature (Authorized signatory or a person has a power of attorney).
- L/C number with some details showing the link
- Certificate of origins issued by the Ministry of Economy, if a preferential certificate was issued previously for it, some details should be mentioned in the invoice submitted to the chamber.

5. Requirements for exporting goods to Iraq:

In case of issuance a certificate of origin for Iraq state, a customs declaration, bill of lading and exported goods entry permit should provide whether shipped by air, land or sea, the Chamber has the right to request undertaking by bring customs declaration after the issuance of the certificate of origin.

6. Requirements for exporting goods to Iran:

In case of exporting goods to Iran, an approval of controlled goods and substances committee should be provided to the Executive Office of the Ministry of Foreign Affairs in Dubai on the export of these goods by filling their own form and contact with them.

7. The factories are not allowed to export goods for personal purposes.

8. In the case of cars exporting:

It should provide a statement of the car deportation certificate for the purpose of trading and mentioning the name of the company which the care exporting to in the certificate of deportation together with the invoice, and in the event or armored cars deportation it should bring the approval of the Executive Office for exporting goods by filing their relevant form and contact them.

9. Requirements for issuance an additional copy of certificate of origin:

If it required to issue an additional copy of the certificate of origin, it should be attach an official letter from the company to be stamped and signed by signatories accredited to the chamber, so as we can issue an additional copy of the certificate in the event of unavailability of the original certificates with you.

10. Fees of issuance of a report equal to the number of issued certificates of origin to the company during a specific time:

In case the client wants to issue a report equal to the number of the certificates of origin of the company, a fees of AED 50 will be charged per report. Note that this requires an official letter from the company requesting report issuance.

11. Fees regarding copies re-issuance from archived documents:

If the client request for more copies of the documents of transaction, an amount of AED 5 will be charged per each copy.

12. In the case of the Iranian livestock exported to KSA:

A veterinarian entry permits from the importing country and make sure that details are matching the dealer invoice data.

13. For UAE sheep a certificate of origin should be issued from the Ministry of Economy only.

14. The Chamber has right to request for any additional documents, if necessary.

Policy of Fees recovery and replacement:

- 1. The request for fees refund regarding the service provided will not be considered only if the request matching to the terms and conditions. In case it is not matching to any of the conditions, the Chamber has the full right and without mentioning the reasons to refuse such request.**
- 2. To apply for fees refund, it should go to a certified service center to fill in and submit the request related to the fees refund and replacement.**
- 3. All application for fees refund or service or service(s) cancellation will be considered if the application is made prior to the issuance of the certificate of origin.**
- 4. A certain amount will be deducted from the refundable amount as a penalty for cancellation of AED 25.**
- 5. Cancellation fine of AED 25 will be imposed immediately after certificate cancellation.**
- 6. Except what has been stated in fees recovery policy, no other fees shall be refundable or replaceable. The fees shall be due when the payment was made by you.**
- 7. Fees will be transferred to the credit card which used for payment only.**